

Meadowlake Farms Cluster Home Association, Inc.
Board of Directors Meeting Minutes
In-person @ Tabb Library
100 Long Green Blvd., Yorktown, VA 23693
Wed., January 19, 2022 6PM

MEETING CALLED TO ORDER: Quorum established; meeting called to order at 6:13pm N. Noble

Board Members present: K. Wilson, N. Noble via call-in, and C. Mayo-Ford

Board members absent: J. Powell

Management present: Elizabeth Thomann

Board to make all Executive Session Motions in Open Session 6:14pm

1. Executive Session

In accordance with the Virginia Property Owners Act Section 55.1-1816C

- (a) Violations - none
- (b) Collections - none

2. Motion to Exit Executive Session 6:14pm left Executive Session

3. Agenda (Review & Adoption) Board

Motion was made, seconded and unanimously carried to adopt the agenda as written. 6:20pm N. Noble

4. Minutes (Review & Approval) Board

Motion was made, seconded and unanimously carried to approve. 6:20pm N. Noble
October 13, 2021 and November 10, 2021

5. Owners Forum (2 – 3 minutes per homeowner)

No Owners present

6. Reports 6:15 PM to 6:30 PM

- (a) Financial Report Treasurer Present/Acceptance
- (b) Manager's Report Ms. Thomann Present/Acceptance
- (c) Architectural Reports Board Present/Acceptance
- (d) MFHA Report Board

7. Old Business 6:30 to 6:45 PM

- (a) Mailbox Pedestals- Ms. Thomann Update
- (b) Parking Lot Ms. Thomann Update
- (c) Drainage issue Ms. Thomann Update/Discussion

8. New Business

- (a) Annual Planner Board Discussion
- (b) Board Meeting Location Board Discussion – Virtual and in-person as needed.
- (c) Trash enclosures Ms. Thomann Discussion – Quotes to be obtained and researched
- (d) Kristi to work on the Winter Newsletter

9. Adjourn 7:00 PM

Motion to adjourn. Adjourned 7:01pm

Next Meeting: February 17, 2022

Kristi Wilson, 2/17/2022
SECRETARY